

Instruction**Care of Instructional Materials****Damaged or Lost Instructional Materials and/or Equipment**

The Board of Education may impose sanctions against students who lose or damage textbooks and other educational materials and/or equipment.

Library books, textbooks, and other educational materials are loaned to the students for their use, and shall be returned when requested by school authorities. Teachers shall emphasize to students that texts and materials are the public's property, and should be appropriately cared for. Students must pay the full replacement cost of any book or educational material lost or damaged beyond ordinary wear.

All laptop computers, electronic devices and accessories owned by South Windsor Public Schools are district property provided to students for a period of time as deemed appropriate by the South Windsor Public School administration. South Windsor Public Schools allows students to use District laptop computers and electronic devices on or off school property. District laptop computers and electronic devices are to be used as a productivity tool for school-related business, curriculum enhancement, research, and communications. Students are held personally and monetarily responsible for any loss or damage caused by intentional vandalism or negligence concerning assigned district electronic devices. Students and parents must sign the device checkout form before being issued a device. Any and all district owned, school-provided devices will be returned to the school at the end of the school year, upon student withdrawal from the district, or at the school's request.

Legal Reference: Connecticut General Statutes §[10-221\(c\)](#) Boards of education to prescribe rules.

Policy Adopted: January 22, 2019